



**SCIT HOUSING**  
**ADVISORY COMMITTEE**  
**Minutes 7/14/21**

**Staff Present:**

Rosalie Maloney, Housing Manager  
Aaron Graveratte, CERA Coordinator

**Guest(s) Present:**

None

**Called to order:** at 5:16 pm by Dayna Johansen

**Advisory Board Roll Call:**

Dayna Johansen - Present  
Zach Gauger – Present  
Vickie Camp – Not present  
Dani Sineway – Not present  
Fanella Poola – Not present  
(No quorum)

**Moment of Silence:**

**Agenda:**

No quorum present to approve the agenda.

**Approval of Minutes:**

No quorum present to approve the minutes.

**Old Business**

**1. Housing Grievance Process:**

- Tribal Council is looking for a solution to tenant complaints.
- The grievance policy provides a process that's similar to SCIT's Fair Treatment Team Hearings.
- The people reviewing tenant grievances must be neutral and unbiased. A group of their peers would be best. Housing management should have no role on the grievance committee.
- Due to social distancing this past year and now new work and class schedules attendance at regular meetings is down. For these reasons the full HAC hasn't been able to commit to the role of grievance committee.

- We may have to advertise for new HAC members due to schedule changes. Andrew will poll the current committee members to see who wants to continue sitting on the committee and if so, what dates can they be available for the monthly meeting. Vacancies are filled by Council appointment.
- The grant will pay for HAC training in tenant rights and hearing procedures. Housing needs to find a credible consultant to do this training.
- Dayna; “the scope of what is appropriate for a hearing must be clear. Hearings should not be called for frivolous issues and tenant on tenant conflicts.”
- The sample policies define what issues are appropriate; such as strikes and evictions. Tenants will make their hearing requests to the HAC who then decides whether or not to grant a hearing.
- Conducting grievance hearings will not prevent or stop tenants from lobbying the Tribal Council. If the tenant doesn’t like the outcome they can still complain to Council. At least the tenant has a chance to be heard by someone other than Housing management and Housing has a chance to resolve the dispute.

**2. Change meeting time and day:**

- ZG: School starts on 8/20. Work schedule will change when school starts.
- DJ: Law school starts soon. We need everyone’s input for this.
- The By-Laws state meetings are the 2<sup>nd</sup> Wednesday of each month. The date can be changed but we will have to update the By-Laws.

**New Business:**

**1. CERA Program**

- Aaron provided informative about the COVID Emergency Rental Assistance program. We’re assisting eligible households with rent and utility payments. Letters will be going to the membership and we’re having a booth at the community meeting. Other outreach efforts are being planned.

**2. Permanent Supportive Housing**

- Rosalie provided update information on the project. Housing is starting to work on the organizational chart to include the new positions and defining what services will be offered and what a tenant service plan will look like. Some service can be offered in the building like AA and NA meetings but other services can be accessed throughout the tribal campus and community. There is a lot of wonderful programing already in place.

**Reports/Correspondence:**

None at this time.

**Announcements:**

1. Rental and Utility assistance – Spread the word
2. Annual tenant re-certification is coming
3. Lacey Mandoka is our new CERA administrative assistant
4. Next meeting date is August 11<sup>th</sup> @ 5:15pm, 2021

**Motion to adjourn:**

**No quorum present. Meeting closed at 6:14pm.**