



7th Generation Elijah Elk Cultural Center
7957 E. Remus Rd.
Mt. Pleasant, MI 48858
Phone: 989-775-4780 Fax: 989-775-4781

7th Generation Ceremonial Building Rental Form

Today's Date: _____

*****Please fill out this form completely*****

Name: _____

Address: _____

Phone number: _____

Department: _____ Work Phone: _____

Date of event: _____ Time of event: _____ to _____

What type of Event? _____ Number of people expected: _____

Tribal Member ID# _____

Please initial:

_____ There is a \$100 deposit to rent the ceremonial building; it is required when you turn in your application. This must be in the form of a personal check or money order. The deposit will be returned to you upon inspection of the ceremonial building after usage.

_____ There is a \$100 non-refundable fee to rent the ceremonial building; this is due 2 weeks before you are scheduled to rent the facility.

It is your responsibility to pick up the key the day before you rent the building. If you have questions please call the 7th Generation Administrative Assistant II at 989-775-4780.

You must initial that you understand these terms before you can utilize the 7th Generation Ceremonial Building:

I AGREE TO THESE TERMS:

- _____ There is absolutely no alcohol or drug use in the 7th Generation Facility, or anywhere on premises.
- _____ Personal fundraising efforts by groups or individuals for political reasons are prohibited.
- _____ The deposit and rental fee are due upon turning in your application.
- _____ After the event, participants are responsible for proper clean-up of the area.
- _____ You must pull all trash bags from cans and throw into trash dumpster (located in front of greenhouse) after event.
- _____ You are responsible for sweeping and mopping ceremonial building after event.
- _____ You are responsible for cleaning up tables and counter tops, cleaning, microwave and appliances, and for cleaning out refrigerators after event. 7th Gen facility will provide cleanser, towels, and sponges for this clean-up work.
- _____ You are responsible for table set up and taking down tables after event, and putting back into storage status.
- _____ **Do not** change the thermostat for the ceremonial building.
- _____ Before leaving the ceremonial building, you must: close all windows, unplug/turn off all appliances used and turn off lights.
- _____ In the event the ceremonial building needs cleaning or repairs, some or all of the deposit will be withheld. Neither payment nor retention of the security deposit shall be considered a settlement or waiver or any claim the Saginaw Chippewa Indian Tribe may have against the renter for damage done to the building or property.
- _____ I understand that upon misuse of the facility or failure to adhere to any of these terms, the 7th Generation Department reserves the right to keep the renter's deposit monies.

Renter's Signature

Reviewed and approved by: _____

Date deposit paid: _____ Date fee paid: _____

Deposit returned by: _____ Date deposit returned: _____