

Request for Proposal: Cleaning Services for Wii Maajikwad

The Saginaw Chippewa Indian Tribe is in the process of constructing a new facility titled; Wii Maajikwad. We are seeking proposals for a systematic cleaning program.

The project is located on the Saginaw Chippewa Indian Tribe's reservation at 2875 Gikendaaso Way, Mt. Pleasant, Michigan. It is approximately 79,000 square feet. Three tribal programs will be located at the facility; 1) Anishinabe Language Revitalization Department and Sasiwaans Preschool, 2) Tribal Education Department and Saginaw Chippewa Academy (K-5th grade), 3) Tribal Recreation.

The space includes the following areas,

- 3 Preschool classrooms
- 6 elementary classrooms
- Restrooms
- 2 full gymnasiums
- 1 weight room
- 1 stage area/multi-purpose area
- A multi-media area/library
- 6 special use rooms
- 21 office areas (approx. includes multi use areas)
- Food service area and storage rooms
- 1 main lobby entrance

Detailed drawings will be made available upon request.

Objective

Company will create a detailed plan which will include the following deliverables;

- Provide Business License and Proof of insurance.
- Provide routine cleaning services for the facility as well as after scheduled large events.
- Frequency and Specifications; provide a breakdown by area of daily/weekly/monthly cleaning routines.
- Provide snow removal services for entrance way and sidewalk areas.

Qualifications

Describe the strengths of your company, focusing on specializations that are most relevant for this project. Identify qualifications that support your ability to address client needs for the project. Provide information that show how you can meet the required schedule, such as staffing/subcontractors, quality control methods, government compliance programs, daily and weekly operations.

Execution Strategy

Describe methods and provide examples of your process for completing the objectives.

Resources

Describe the resources you have in place, or plan to acquire, such as qualified contractors, equipment and technology.

Cost for services

Please provide an estimated breakdown of monthly and annual costs for the overall project.

Conclusion

Proposals are due April 26, 2024

Please submit proposals to:

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